

**Progress against WVCP Reporting requirements set by Area Board as condition for release of 2<sup>nd</sup> Tranche of 2011-12 Core Funding in November.**

Provide a list of the community groups that have been fostered and supported (as per Workplan commitment: Partnership Development)

Have carried out the planned Health and Housing Consultation and to be working towards developing 'model' practice for future consultations (as per Workplan commitment: Consultation)

Have engaged the services of a Partnership Administrator (as per Workplan commitment: Communication)

Have begun to re-establish a quarterly newsletter promoting activities and news from WVCP (as per Workplan commitment: Communication)

Provide a 6-month report at the 10th November area board meeting detailing the activities of WVCP over the first half of 2011/12.

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**Progress to Date:**

1. Supported E&T, E&LLL and H&SC Groups by incorporating their Core Funding requirements in overall WVCP Bid and forwarding relevant information on a continuing basis.
2. Providing specific support to E&T Group in connection with the 'Warminster in Bloom Project' (see report from E&T group at Annex).
3. Supporting H&SC Group by providing Minutes Secretary (Sheila Thomson from October 2011).
4. Tim Trounson has resigned from the Partnership Committee and as Chairman of the E&LLL Group (having taken over from Community librarian Richard Violet) ahead of his re-location to Bratton. The WVCP Chairman is approaching the new Community Librarian Sabina Edwards with a view to involving her in Partnership matters, particularly in connection with the E&LLL Group.
5. WVCP Committee seeking to recruit a Focal Point from within E&T Group around whom a Group covering Countryside and Environmental matters might be formed in due course.
6. On loss of Development Officer at end of June, aligned WVCP approach with that of Wiltshire Council (emphasis now on planning and delivery of projects ) and reflected this change in seeking a Coordinator instead of a new Development Officer and an associated re-think on the originally planned Housing & Health consultation event.
7. Recruited Debra Leslie (DL) as WVCP Coordinator (from 12 Sep 2011).

8. Community Area Plan update: Draft Update Plan and CAPlan Production Schedule produced and circulated for comment/approval by Committee. Associated Risk Analysis being undertaken. Aim is to have these Documents approved for wider circulation at WVCP AGM in early December (scheduled to be held 3<sup>rd</sup> or 10<sup>th</sup> Dec in the Library)
9. Currently meeting Administrator requirements through combination of elements of Coordinator post (reflected in agreed salary being above budget figure); volunteer Minutes Secretary (Sheila Thomson from May 2011) and WVCP Chairman's efforts.
10. Large General Advert re WVCP placed in Warminster Journal. Associated Press release re appointment of DL as Coordinator resulted in a good accompanying article. Both pieces being given wider circulation. As a result of this publicity WVCP contacted by Warminster Area Community Orchard Group and advice given on funding possibilities.
11. First Tranche of 2011-12 Core Funding received (remittance dated 8<sup>th</sup> Sep 2011).
12. Note: WAB Manager included in all significant WVCP circulations including reports received from WVCP Groups.

### **ANNEX: Economy and Tourism Group Update October 2011**

Specific activity during the last six months:

1. Warminster in Bloom. This project has the support of the Town Council and we are approaching businesses, schools, churches and pubs and working with the Go Bustards!! groups for support. The aim is to engage the community in horticultural activity that will enhance our environment, especially in 2012 for the Queen's Diamond Jubilee and London 2012 Olympics.
2. Action for Market Towns Benchmarking Project. This twelve point project to gauge the economic health of the town is nearing completion.
3. We continue to maintain a monthly list of empty businesses, businesses for sale and available empty shops in the town.
4. Warminster Business List. This list of Warminster Businesses is kept up to date and is available in the Warminster Information Centre.
5. We continue to monitor the street scene, noting any dilapidated buildings and contacting the owners/landlords/authorities as appropriate.
6. We clarified the procedure required for the reporting of fly posting.